



# TOWN of WAREHAM

## Board of Selectmen/Sewer Commissioners

### Meeting Agenda

7:00 P.M. WAREHAM MULTI-SERVICE CENTER, ROOM 320, 48 MARION ROAD, WAREHAM, MA

1. **CALL TO ORDER BY CHAIRMAN**
2. **ROLL CALL**
3. **ANNOUNCEMENTS**
4. **CITIZENS PARTICIPATION**
5. **WESTFIELD DISCUSSION**
6. **CONSENT AGENDA**
  - a. Authorization to sign bills and documents, etc.
  - b. Appointments/Interviews to Board of Health and Library Board of Trustees.
  - c. Approval of meeting minutes of: July 10, 2012; executive session minutes of May 15, 2012; May 21, 2012; June 5, 2012
7. **LICENSES AND PERMITS**
  - a. Use of town roads by the Wareham Police Department, c/o John Walcek, for their National Nights out Celebration. The Parade will begin at the Onset Pier and end at Lopes Field on Tuesday, August 7, 2012 from 6:30 p.m. to 9:00 p.m.
8. **SEWER BUSINESS**
  - a. Discussion re. Great Hill Mobile Home Park – sewer connection.
  - b. Discussion re. Parkwood Beach Association (recreation) betterment.
  - c. Discussion re. Sewer Commissioners.
  - d. Sewer betterment comparison.
  - e. Authorize Discussion discuss Fees with Gioso Construction
  - f. Prepare potential Warrant Article for Town Meeting
  - g. Distribute documents to neighborhoods presented at Workshop
  - h. Any sewer business.
9. **TOWN BUSINESS**
  - a. Eagle Scout project.
  - b. Discussion re. Trash Committee.

- c. Set up of audit committee.
- d. Approval of Certificate of Vote for CEDA.
- e. Meals Tax update.
- f. Letters to Task Force.
- g. Set dates for fall town meeting and notice of intent.
- h. Any other Town business not reasonably anticipated 48 hours prior to the posting of this meeting.
- i. Old/unfinished business.

**10. TOWN ADMINISTRATOR'S REPORT**

**11. LIAISON REPORTS**

- a. Discussion of selectmen policies.
- b. Discussion of liquor policies. For discussion and approval.

**12. ADJOURNMENT**

**13. SIGNING OF DOCUMENTS APPROVED BY THE BOARD**

9/5/2012

## MINUTES OF MEETING OF SELECTMEN/SEWER COMMISSIONERS

Date of Meeting: July 24, 2012  
Date of Transcription: July 25, 2012  
Transcribed by: Janet Wilson

### **1. CALL MEETING TO ORDER BY CHAIRMAN**

Chairman Winslow called the meeting to order

### **2. ROLL CALL**

Selectmen Present: Stephen M. Holmes, Absent  
Cara A. Winslow, Chairman Pro-tem  
Ellen M. Begley, Clerk Pro-tem  
Alan H. Slavin  
Peter Teitelbaum

Also present: John D. Foster, Interim Town Administrator  
Attorney Rich Bowen

### **3. ANNOUNCEMENTS**

Tobey Hospital will host a public Farmers Market on July 26<sup>th</sup> at 2pm at 43 High Street.

St. Patrick's Western BBQ will be held on August 5<sup>th</sup> from 12-4pm on the Church grounds located at 82 High Street.

Ride the Rails with the Wareham Fireman's Association on Friday August 10<sup>th</sup> at 6pm, For more information contact Melissa Bourne at 508-295-6534 or Claire Maxim at 508-295-5821.

The Onset Bay Association will be sponsoring the Blue's Festival on August 4<sup>th</sup> at 12 noon in Onset. For more information log onto [www.onsetbluesfestival.com](http://www.onsetbluesfestival.com)  
Selectman Teitelbaum and Selectman Slavin attended the Spinney Library grand opening and were very pleased to see numerous children along with their parents using the Library.

The Friends of Library will have a friend's night with the Gateman on July 25<sup>th</sup> at 7pm at Spillane Fields

The Elks presented Sean Murphy's family a check for \$2000 towards a special dog for their son who has type-2 diabetes. The dog is able to alert the family when their sons sugar levels is low.

The COA is having a Jimmy Buffet party on the 25<sup>th</sup> at 1pm. The event is free!  
The Wareham Village Association is planning it's 5<sup>th</sup> annual Polar Express to be held in November.

The Police Department is hosting a hurricane preparedness program at the High School at 6:30 pm on July 31<sup>st</sup>.

SELECTMEN/SEWER COMMISSIONERS MEETING 7-24-12

(CONT'D)

On August 27<sup>th</sup> at the Planning Board Meeting the Affordable Housing Trust will be presenting the new affordable housing plan for public comment. The Special Election will be held on July 25<sup>th</sup> – polls are open from 8am-8pm. Selectman Winslow stated that Chairman Holmes was home recuperating after suffering a Heart attack and wanted to wish him well.

**4. CITIZENS PARTICIPATION**

Present before the board: Sandy Slavin

Ms. Slavin stated that the Pan Mass Challenge will be driving through town on August 4<sup>th</sup> and urged residents to pick up trash along the route and trim back weeds as well.

Present before the board: Jerry Shea

Mr. Shea was before the board upset about the financial situation and the debt override that was placed on the ballot for voting. He was also upset with some of the salaries in town and well as lawsuits.

Present before the board: Joseph Mulkern

Mr. Mulkern was before the board asking about 118 Sandwich Road? Chairman Winslow stated that it's in the hands of the Attorney's therefore, the board will not comment on it.

Present before the board: Joe Morrison along with Krui Tae Restaurant owner Mr. Morrison was before the board asking if the board would approve the Common Victualer license so that they could open by August 1<sup>st</sup>.

**5. WESTFIELD DISCUSSION**

(None)

**6. CONSENT AGENDA**

- a. Authorization to sign bills and documents, etc. (none)
- b. Appointments/Interviews to the Board of Health and Library board of Trustees

Present before the board: Catherine Phinney

Ms. Phinney was before the board seeking appointment as a member to the Board of Health. She has been a nurse for the past 44 years and has attend one of the Board of Health meetings.

**MOTION:** Selectman Teitelbaum moved to have the Board of Health submit a recommendation for the 2<sup>nd</sup> associate position. Selectman Slavin seconded.

**VOTE: 4-0-0 (Unanimous)**

SELECTMEN/SEWER COMMISSIONERS MEETING 7-24-12

(CONT'D)

Present before the board:

- c. Approval of meeting minutes of: July 10, 2012; executive session minutes of May 15, 2012, May 21, 2012 & June 5, 2012

**MOTION:** Selectman Begley moved to accept the meeting minutes of July 10, 2012 as written. Selectman Slavin seconded.

**VOTE: 4-0-0 (Unanimous)**

***The board held off on the executive session meeting minutes so that the Scribner errors can be corrected.***

**7. LICENSES & PERMITS**

- a. Use of Town roads by the Wareham Police Department, c/o John Walcek, for their annual Nights Out Celebration. The parade will begin at the Onset Pier and end at Lopes Field on Tuesday, August 7, 2012 from 6:30pm to 9:00 p.m.

Present before the board: Lt. Walcek

Lt. Walcek was before the board seeking a permit for National Nights out.

**MOTION:** Selectman Begley moved to approve the application from the Wareham Police Department, c/o John Walcek, for their annual Nights Out Celebration. The parade will begin at the Onset Pier and end at Lopes Field on Tuesday, August 7, 2012 from 6:30pm to 9:00p.m. Selectman Slavin seconded.

**VOTE: 4-0-0 (Unanimous)**

**8. SEWER BUSINESS**

- a. Discussion re: Great Hill Mobile Home Park – Sewer connection.

Present before the board: Guy Campinha, Attorney Bello

The Great Hill Mobile Home Park was requesting permission to have an additional 156 mobile homes connected to the existing town sewer system. Selectman Begley asked about the increase in gallons. Mr. Campinha stated that this would increase from 9,000 to 24,000. Selectman Begley would like to hear from the residents of the park on how they feel about this. Chairman Winslow asked for an impact study by the Engineers that would include: How the system would be designed and the estimated costs. Ask the owner of the park how he plans to extend the cost to the tenants? Have Mr. Campinha research how the park was originally sewered and how it was bettered? Also to find out if there is any documentation as to the sewerage of additional units in the park.

- b. Discussion re: Parkwood Beach Assoc (recreation) betterment  
Mr. Campinha stated that the ballpark at Parkwood Beach is bettered and they wanted to move that betterment to the field house on Datewood Street that has a

SELECTMEN/SEWER COMMISSIONERS MEETING 7-24-12

(CONT'D)

lateral but no abatement. Chairman Winslow stated that she would need to have something in writing that it was previously voted upon by a previous board.

c. Discussion re: Sewer Commissioners

Selectman Slavin stated that he along with Attorney Bowen was in contact with Mary at Senator Pacheco's office and discussed the language for the sewer commissioners that were voted back in October 2010. The board will now have to start from scratch and go back to town meeting.

d. Sewer betterment comparison

Selectman Teitelbaum stated that at the Sewer Meeting on July 14<sup>th</sup> the Oakdale Betterment Association requested the cost of the last several sewer projects were. Chairman Winslow stated asked Mr. Camphinha to provide this information to the association.

e. Authorize discussion – discuss fees with Gioioso Construction

Selectman Slavin recused himself for this discussion. Selectman Teitelbaum stated that he has a sense of some of the problem areas the residents would like to discuss in the contracts. He stated it would be much easier to facilitate a meeting with the contractor if they have a further understanding of the Oakdale Betterment Association concerns. It would be best to get from them their concerns specifically areas of the contract that they question, challenge or seek further information from. Selectman Begley stated that she agrees that the specific areas of concern should be expressed in writing to P. Gioioso. Chairman Winslow suggested that they get a list of areas of concern such as police details and change orders to Mr. Campinha so that he can send it along to P. Gioioso. Attorney Bowen made a suggestion that they make the list as specific as they can to insure they get the answers.

f. Prepare potential Warrant article for Town Meeting

Selectman Slavin asked if the board could assign him the task so that he can work with Attorney Bowen to re-write the Sewer Commissioners article to have ready for Fall Town Meeting.

**MOTION:** Selectman Begley moved to nominate Selectman Slavin. Selectman Teitelbaum seconded.

**VOTE: 4-0-0 (Unanimous)**

g. Distribute documents to neighborhoods presented at Workshop

Mr. Camphina will take care of getting this information distributed.

h. Any sewer business (none)

9. **TOWN BUSINESS**

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(CONT'D)

a. Eagle Scout project

Present before the board: Joseph Lazarus

Mr. Lazarus introduced himself and stated he is starting his Senior year of High School at the Upper Cape Vocational Technical High School and has three part time jobs. He has achieved the life scout rank in boy scouts at troop 44. He is trying to achieve the highest rank as an Eagle Scout. Mr. Lazarus would like to fix up the Agawam Cemetery as part of his project, which would include repairing of the stonewall, entrance grates and fixing the missing letter "m" on the archway sign at the entrance. He will also be clearing up undesirable growth on the wall. Mr. Lazarus will be receiving help from his scoutmaster with the stonewall and he will be also getting help from his family and will be fundraising and asking businesses in town for donations of materials. He was seeking permission for the project.

**MOTION:** Selectman Begley moved the board authorize Joseph Lazarus to complete his Eagle Scout project to fix up Agawam Cemetery rock wall, entrance grates and the broken letter on the sign arch above the lower cemetery entrance as identified by his presentation on R.D. Stillman Drive and Great Neck Road in Wareham pending the release drafted by Attorney Bowen. Selectman Slavin seconded.

**VOTE: 4-0-0 (Unanimous)**

b. Discussion re: Trash Committee

Selectman Teitelbaum would like to see a five member committee to include one BoS member, Director of Municipal Maintenance and three Citizen at large members. Selectman Slavin would like to see a seven-member committee, which would include someone from the School system and would also like to set a policy on litter. Selectman Begley agrees with a five-member board to consist of one BoS member, Director of Municipal Maintenance, one member of the School committee, one member of the Police department and one citizen at large and have a 6-member committee with five voting members. Chairman Winslow would like to have someone from the Harbormaster's office, police and school as well.

**MOTION:** Selectman Begley moved that the board establish a trash committee consisting of the Municipal Maintenance Director, one member from the Police Department, one member of the Board of Selectmen, one member of the School Committee as designated, the Harbormaster or his designee and two citizen at large. Selectmen Slavin seconded.

**VOTE: 4-0-0 (Unanimous)**

The board would also like to come up with a policy and asked that they get the information to the Chairman for the August 21<sup>st</sup> meeting.

c. Setup an audit committee

Selectman Slavin spoke about having an audit committee to comprise of the following: one member from the Board of Selectmen, one member of the Finance

SELECTMEN/SEWER COMMISSIONERS MEETING 7-24-12

(CONT'D)

Committee, one member at large. Some discussion ensued on the terms of the committee.

**MOTION:** Selectman Slavin moved that the Town of Wareham establish an Audit Committee as reference made up of one member of the Board of Selectmen, one member of the Finance Committee, one member at large. The member at large and the member of the Finance Committee have to be a qualified Wareham voter and have appropriate work experience or professional backgrounds in Finance and Accounting. The terms for Committee members will be one year for Selectmen, one year for Finance Committee, and member at large members 3 years. The terms shall run from January 1<sup>st</sup> to December 31<sup>st</sup>. Selectman Teitelbaum seconded.

**VOTE: 3-1-0 (Selectman Begley opposed)**

d. Approval of Certificate of Vote for CEDA  
Selectman Begley asked that this be tabled until the next agenda.

e. Meals tax update  
Selectman Slavin stated that the bill had never been filed and he contacted Representative Gifford's office, pulled the paperwork and was given a copy of what they had and he was contacted by House Counsel and found out what they were going to submit was the motion that was put on the floor not the amended motion that was voted on. Selectman Slavin did rewrite the actual motion voted on at Fall Town meeting and also wrote the amendment language that went back to House Counsel and they have gone through it and as of right now it's being filed and will make the August 31<sup>st</sup> deadline.

f. Letters to task force  
Selectman Begley asked that this be placed on the next agenda.

g. Set dates for fall town meeting  
The board went over the process for calling town meeting.  
**MOTION:** Selectman Begley moved to approve the dates for process for calling a town meeting (as attached). Selectman Teitelbaum seconded.

**VOTE: 4-0-0 (Unanimous)**

Selectman Begley read the notice of 2012 Fall Town Meeting (as attached)

Town Moderator Claire Smith spoke about town meeting dates and asked that anyone who wishes to submit a petition, please stop by the Selectmen's office and pick up a form.

h. Any other Town business not reasonably anticipated 48 hours prior to the posting of this meeting



Selectman Winslow stated that a soldier will be returning home and asked Mr. Foster to have the Police, EMS, Fire, and Harbormaster ready to greet him.

i. Old/unfinished business

Selectman Slavin was asked to look at the Train Station on Merchant's Way and he did meet with John Pearson, Vice President of Mass Coastal. He had a concern since the town took over the property in the 1950's and it turns out that the town is required to maintain a 1500 square foot building for rail and transportation usage.

**10. TOWN ADMINISTRATOR'S REPORT**

Mr. Foster said that the Plumbing and gas Inspector position was posted they received twelve applicants and a screening committee was established which consisted of Myles Burke, Salvador Pina and Selectman Teitelbaum. He said they did interview five applicants and narrowed it down to two. Mr. Foster did interview both applicants and chose Timothy Harder. His references were contacted and all comments received were positive. He is a master plumber with over 30 years experience in addition to his master plumbers license he also holds a master sheet metal, federal refrigerant license and previously held an asbestos and lead abatement license.

The Local Building Inspector position was posted and the town received a total of fourteen applicants. The screening committee consisted of Chairman Holmes, Myles Burke, Salvador Pina and Selectman Teitelbaum. The committee interviewed four applicants and recommended two and Mr. Foster interviewed both candidates and chose Paul White. Mr. White's references were contacted and all comments received were positive. Mr. White is currently the local building inspector for the Town of Raynham and is a certified local inspector for the state of Massachusetts and also holds a construction supervisor's license, home improvement and hoisting license, and is OSHA 20 hour card certified. He has been in the construction fields since 1984 and has both residential and commercial construction experience.

**11. LIAISON REPORTS**

- a. Discussion of Selectmen policies
- b. Discussion of Liquor policies. For discussion and approval Selectman Teitelbaum went to the lasted Assessors meeting and introduced himself and advised them if they needed anything to let the board know.

Selectman Slavin stated that the Planning board didn't meeting last night and they are going to be discussing TDR's at the next meeting.

SELECTMEN/SEWER COMMISSIONERS MEETING 7-24-12  
(CONT'D)

**12. ADJOURNMENT**

Selectman Begley moved to adjourn. Selectman Teitelbaum seconded.

**VOTE: 4-0-0 (unanimous)**

**13. SIGNING OF DOCUMENTS APPROVED BY THE BOARD**

Respectfully submitted,  
**Janet Wilson**  
Department Assistant

The foregoing minutes were submitted to the Board of Selectmen/Sewer Commissioners on:

Attest:

  
**Ellen M. Begley, Clerk pro-tem**

Date Signed: 9-19-12

Date sent to the Town Clerk: 9-20-12

9-20-12  
SMS T S 932

Attachment to 7/24/12 meeting minutes



TOWN OF WAREHAM

54 Marion Road  
Wareham, Massachusetts 02571

NOTICE OF 2012 FALL TOWN MEETING

Commonwealth of Massachusetts  
Plymouth, s.s.

To either of the Constables of the Town of Wareham

Greetings:

In the name of the Commonwealth of Massachusetts and in accordance with the provisions of Division I, Article I, Section 3, of the By-Laws of the Town of Wareham, amended, you are hereby directed to notify and warn the legal voters of the Town of Wareham that the Fall Town Meeting has been called by the Board of Selectmen to be held at **7:00 P.M. on Monday, October 22, 2012** at which time the business of the Town Meeting shall be transacted. The last day for submission of articles to be inserted in the Warrant is **Friday, September 7, 2012**.

The Warrant for this meeting will close on **Tuesday, September 11, 2012**.

And you are hereby directed to serve this notice by posting attested copies thereof in at least one public place in each precinct within the Town on or before **Friday, September 14, 2012**.

Hereof fail not and make due return of this posting with your doings thereon to the Town Clerk.

Given under our hands at Wareham this 24<sup>th</sup> day of July in the year 2012.

A True Copy  
Attest

WAREHAM BOARD OF SELECTMEN

\_\_\_\_\_  
Stephen M. Holmes, Chairman

\_\_\_\_\_  
Cara A. Winslow, Clerk

\_\_\_\_\_  
Ellen M. Begley

\_\_\_\_\_  
Alan H. Slavin

\_\_\_\_\_  
Peter W. Teitelbaum

\_\_\_\_\_  
Constable of Wareham  
Steven P. Coughlin

Plymouth, s.s.

Date: August, 2012

Pursuant to the within notice, I have notified the inhabitants of the Town of Wareham herein described, of the date and time of the 2012 Fall Town Meeting and of the date of the closing for said Warrant by posting attested copies thereof in at least one public place in each precinct within the Town on or before Friday, September 14, 2012.

Date: August, 2012

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Constable of Wareham  
Steven P. Coughlin

The original posting with return made was delivered to Mary Ann Silva, Town Clerk.

Date: August, 2012

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Constable of Wareham  
Steven P. Coughlin



TOWN OF WAREHAM

54 Marion Road  
Wareham, Massachusetts 02571

PROCESS FOR CALLING A TOWN MEETING

October 22, 2012 General Business

- TUESDAY, July 24, 2012 Board of Selectmen should establish all dates for completion of a Warrant for the Fall Town Meeting.
- FRIDAY, August 17, 2012 Last day to post in at least one public place in each precinct, Notice of Intention of Board of Selectmen to call the Fall Town Meeting for October 22, 2012. (By-Law Div. I, Art. I, Sec. 3.) - **10 days notice before Warrant closes.**
- FRIDAY, September 7, 2012 Last day to submit petitions (articles) to be inserted in the Warrant. (WHRC Section 2-4 (c) - **45 days or more before Town Meeting convenes.**
- TUESDAY, September 11, 2012 Board of Selectmen should officially close the Warrant.
- FRIDAY, September 14, 2012 Last day to post in each precinct and deliver a copy of Warrant to the Town Moderator and to the Chairman of each Committee established by Section 2-5 of WHRC. (WHRC Section 2-4 (d) - **Within 3 days of closing of Warrant**
- MONDAY, September 17, 2012 Last day to submit to the Finance Committee articles included in Warrant. (By-Law Div. I, Art. I, Sec. 1.) - **No later than 35 days before Town Meeting convenes.**
- THURSDAY, September 20, 2012 Last day to publish entire Warrant in a local newspaper. (WHRC Section 2-4 (d) - **Not less than 14 days before Town Meeting.**
- MONDAY, October 22, 2012 Commencement of Annual Town Meeting. (By-Law Div. I., Art. I, Sec. 1.) - **Fall Town Meeting shall be held on the fourth Monday of October.**